|  |  |
| --- | --- |
| Job description |  |

**Arborist Climber - Open Spaces - GYS Ltd**

**Reports to;** Open Spaces Arborist Supervisors and Line Manager

**Working environment;** Salary: £pa - 37hrs pw Mon-Fri

**Purpose of role**

Carrying out a full Arboricultural management and maintenance service for GYBC and other customers. To undertake skilled Arboricultural duties relating to the tree and woodland assets of GYBS, other public bodies and private individuals as required. To ensure the safe, efficient and economical completion of works, whilst meeting stated quality and safety standards and achieving performance targets.

**Key result areas**

The candidatereports direct to the **Open Spaces Arborist Supervisor** and working in the following activity:

* **Open Spaces**

**Corporate Responsibilities**

* To carry out tree surgery works using full safety & climbing equipment in an approved manner & in accordance with NPTC Certification.
* To deal with all stakeholders & customers in a courteous, professional & commercial manner. To ensure best business outcomes for Norse are achieved.
* To ensure that works are carried out effectively to achieve quality & financial objectives, ensuring the safety of all members of staff & the public at all times.
* Liaise with the Arboriculture manager on a daily basis to discuss work priorities, progress, or work related problems.
* Completion & certification of Attendance sheets, work Instruction & Works Completed sheets & any other documentation in line with agreed policies & procedures.
* Ensure good time keeping with agreed policies & procedures.
* Ensure the safety of all vehicles, plant, tools & materials, & that they are in good order & fit for purpose & that associated records & documentation are kept up to date & in line with agreed policies & procedures.
* Identify structural defects of trees during the normal course of duties & notify the Arboriculture manager/Officer
* Report accidents & incidents ensuring that all Accident Forms & associated documentation are completed accurately & promptly.
* Maintain all mechanical equipment, carry out daily servicing & checks.
* Maintain & operate wood chipper, stump grinder & MEWP, ensuring any defects are reported immediately.
* To ensure all climbing, PPE & lifting equipment is maintained & in good order, certified & LOLER tested – maintain & update documentation as required.
* To undertake tree work outside normal working hours as & when required.

**Post Responsibilities**

* Carry out general grounds maintenance activities including grass cutting, hedge trimming, clearing leaves and litter collection on a daily basis.
* The postholder will be required to use a range of grounds maintenance tools and equipment including powered hand tools and light plant.
* Exercise skills in customer care when dealing and communicating with members of the public.
* Complete Company paperwork/records as required, e.g. timesheets, work records, etc..
* Attend any training courses appropriate to the post.
* Ensure compliance with all statutory Health and Safety regulations and the Company’s Safety Policy, including wearing of Personal Protective Equipment and uniform issued by the Company.
* Undertake any other duties assigned to the post which are consistent with the duties listed above and appropriate to the title and grade of the post and the competence of the postholder; including the working of unscheduled overtime as required by the Company.

**Other Duties**

The duties listed are not exhaustive and may be varied therefore the post holder will be expected to undertake other duties as appropriate to the role and as requested by his/her line manager.

**This job description sets out the duties and responsibilities of the job at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level or responsibility entailed. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the grading of the job**

|  |
| --- |
| **Person Specification** |
| **Category** | **Requirement** | **Essential or Desirable** | **Assessment method****Application Form (AF)****Interview (I) Test (T)** |
| **Experience/****Knowledge** | * Knowledge of modern Arboriculture practices.
* Experience in undertaking tree work in close proximity to the Highway & in confined locations.
* Experience of working with the public.
* Working knowledge of the Wildlife & Countryside Act 1981 & associated requirements.
* The ability to identify trees & diagnose injury, disease, decay & structural defects.
 | * Desirable
* Essential
* Essential
* Desirable
* Desirable
 | * AF/I
* AF/I
* AF/I
* AF/I
* AF/I
 |
| **Qualifications** | * Full driving license
* NPTC Certification to CS30, CS31, CS38 & CS39.
* NPTC Certification PA1 & PA6
 | * Desirable
* Desirable
* Desirable
 | * AF/I
* AF/I
* AF/I
 |
| **Competencies** | * Able to work alone or as part of a team
* Ability to accurately carry out verbal and written instruction
* Ability to follow Health and Safety instructions
* Good communication skills
 | * Essential
* Essential
* Essential
* Essential
 | * AF/I
* AF/I
* AF/I
* AF/I
 |
| **Personal Qualities and Attributes** | * Self-awareness
* Openness, honesty, and integrity
* Personal resilience
* Ability to work under pressure
* Fairness and consistency
* Ability to challenge self and colleagues constructively and sensitively
* Flexibility and enthusiasm to adapt and develop new ideas and initiatives
 | * Essential
* Essential
* Essential
* Essential
* Essential
* Essential
 | * AF/I
* AF/I
* AF/I
* AF/I
* AF/I
* AF/I
* AF/I
 |
| **Behaviours:** | * Effective communication
* Working together
* Taking personal responsibility
* Putting Great Yarmouth First
* Respecting others
* People focused
* Embracing change
 | * Essential
* Essential
* Essential
* Essential
* Essential
* Essential
* Essential
 | * I
* I
* I
* AF/I
* AF/I
* AF/I
* AF/I
 |